

Norfolk Electoral Board

Minutes of the Special Election Canvass, January 11 & 13, 2023

Present

H. Michael Ziegenfuss (Chair), Marianne McKay (Vice-Chair), Atoy Carrington (Secretary) and Stephanie Iles (Director of Elections & General Registrar).

The Norfolk Electoral Board was called to order on Wednesday, January 11, 2023, at 10:13am by Mr. Ziegenfuss in the Norfolk Circuit Court Clerk's Conference Room to canvass the January 10, 2023 Virginia State Senate District 7 Special Election and to consider the Provisional Ballots cast.

Research of Provisional Ballots

Four (4) Provisional Ballots were issued for the January 10, 2023, Special Election. Ms. McKay's motion to direct staff of the Office of Elections to research the qualification of each voter was seconded by Ms. Carrington. The Board unanimously approved the motion, and the Provisional Ballots were retained by Ms. Iles for the office staff to complete further research and evaluation.

Election Canvass, Day One (01/11/2023)

The Board began and completed the canvass of the three (3) precincts that participated in the Special Election.

Ms. McKay moved to recess the meeting until Friday, January 13, 2023, at 2pm in the Elections Office Board Conference Room in Norfolk's City Hall, at which time the Board would continue the canvass of the election. The motion was seconded by Ms. Carrington and carried unanimously. The Board recessed at 10:33am.

Election Canvass, Day Two (01/13/2023)

The Board re-convened at 2:02pm on January 13, 2023, in the Elections Office Board Conference Room in Norfolk's City Hall to continue to canvass the January 10, 2023, Special Election.

Approval of Minutes from the January 3, 2023, Electoral Board Meeting

Ms. McKay moved to approve the minutes from the January 3, 2023, meeting. Ms. Carrington seconded the motion. The Board unanimously approved the minutes from the meeting.

The canvass of the Absentee early voting (EV), by mail (AB) and post-election (PE) votes were completed.

The Board canvassed four (4) Provisional Ballots that were issued for the January 10, 2023 Special Election. The Registrar presented the results of the research on each voter's qualification.

Of the Provisional Ballots:

- Two (2) were from voters who successfully applied for Same Day Registration on Election Day.
- Two (2) were from Absentee voters who either did not receive a mailed Absentee Ballot or did not have one to surrender at the Precinct, and research showed that the Norfolk Office of Elections did not receive their marked ballot in the mail.

Ms. McKay moved to accept the two (2) Provisional Ballots from voters who successfully applied for Same Day Registration on Election Day. The motion was seconded by Ms. Carrington and was passed unanimously by the Board.

Ms. McKay then moved to accept the two (2) Provisional Ballots from voters that either did not receive a mailed Absentee Ballot or did not have one to surrender at the Precinct, and research showed that the Norfolk Office of Elections did not receive their marked ballot in the mail. The motion was seconded by Ms. Carrington and was passed unanimously by the Board.

The Board counted four (4) Provisional Ballots and completed the Provisional Ballot Certification Form.

The Abstracts were completed and signed by each Board member before the Board Secretary signed and sealed five (5) additional copies.

The Special Election Results Certification Checklist was prepared by Ms. Iles. It was signed by Ms. Iles and Ms. Carrington, then sent, along with an attested copy of the Abstracts, to the Virginia State Board of Elections electronically.

Such other business as may come before the Electoral Board

The Board determined that it will meet the first Tuesday of each month at 10:00am in the Elections Office Board Conference Room at Norfolk's City Hall. That schedule can and will be

modified in the event of federal and state holidays, Election Days and any unforeseen circumstance that could cause a need to reschedule.

The next meeting of the Norfolk Electoral Board was set for Tuesday, February 7, 2023 at 10:00am in the Elections Office Board Conference Room in Norfolk's City Hall.

Ms. McKay moved to adjourn the meeting, which was seconded by Ms. Carrington. The meeting was adjourned at 3:03pm by unanimous vote of the Board.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Atoy Carrington".

Atoy Carrington, Secretary
January 13, 2023