

FEDERAL LABOR STANDARDS (DAVIS-BACON) for COMMUNITY DEVELOPMENT AGENCIES

Disclaimer: This checklist is not a requirement. Created to assist with DB requirements, other agencies find it useful.

Ensure all bid documents and contracts contain the correct wage decision and Federal labor standards provisions.

- HUD-4010 Federal Labor Standard Provisions
- Obtain Davis-Bacon Wage Rates: www.sam.gov
Wage Decision Number and Modification Date: _____
- 10 days prior to bid opening check wage determinations for any modifications:
 - If there is a modification, notify all bidders of change – Date: _____
 - Sign contract within 90 days of bid opening. If not, obtain a new wage decision.
 - Verify contractor eligibility at www.sam.gov prior to contract award. Print results for project file.
____ Debarred Not Debarred Date: _____
 - Date contract was signed: _____
- Provide contractor training – Date: _____
 - Contractor Guide: <https://www.hud.gov/sites/documents/4812-LRGUIDE.PDF>
 - Applicable Wage Decision & Employees Rights under the Davis-Bacon Act Poster
English: <http://www.dol.gov/whd/regs/compliance/posters/fedprojc.pdf>
Spanish: <http://www.dol.gov/whd/regs/compliance/posters/davispan.pdf>
- Date posted on job site: _____ (take picture of postings on site to include in project file)
- For additional classifications and wage rates submit the HUD-4230A to assigned HUD Labor Relations Specialist
- Conduct on-site interviews using the HUD-11.
- All payroll reports for any project must be submitted to the contract administrator through the prime contractor. The agency has the responsibility to review certified payrolls; compare payrolls to Employee Interviews (HUD-11); if applicable collect Department of Labor Apprenticeship Certificates and send questionnaire (HUD-4730) to workers to verify pay discrepancies, if necessary.
- For more information about Labor Standards and Enforcement or to download any of the forms referenced, please visit: https://www.hud.gov/program_offices/davis_bacon_and_labor_standards



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