

## FEDERAL LABOR STANDARDS (DAVIS-BACON) for COMMUNITY DEVELOPMENT AGENCIES

*Disclaimer: This checklist is not a requirement. Created to assist with DB requirements, other agencies find it useful.*

Ensure all bid documents and contracts contain the correct wage decision and Federal labor standards provisions.

- ☐ HUD-4010 Federal Labor Standard Provisions
- ☐ Obtain Davis-Bacon Wage Rates: [www.sam.gov](http://www.sam.gov)

Wage Decision Number and Modification Date: \_\_\_\_\_

- 10 days prior to bid opening check wage determinations for any modifications:
    - ☐ If there is a modification, notify all bidders of change – Date: \_\_\_\_\_
    - ☐ Sign contract within 90 days of bid opening. If not, obtain a new wage decision.
    - ☐ Verify contractor eligibility at [www.sam.gov](http://www.sam.gov) prior to contract award. Print results for project file.  
☐ Debarred ☐ Not Debarred Date: \_\_\_\_\_
    - ☐ Date contract was signed: \_\_\_\_\_
  - Provide contractor training – Date: \_\_\_\_\_
    - ☐ Contractor Guide: <https://www.hud.gov/sites/documents/4812-LRGUIDE.PDF>
    - ☐ Applicable Wage Decision & Employees Rights under the Davis-Bacon Act Poster  
English: <http://www.dol.gov/whd/regs/compliance/posters/fedprojc.pdf>  
Spanish: <http://www.dol.gov/whd/regs/compliance/posters/davispan.pdf>
- Date posted on job site: \_\_\_\_\_ (take picture of postings on site to include in project file)
- For additional classifications and wage rates submit the HUD-4230A to assigned HUD Labor Relations Specialist
  - Conduct on-site interviews using the HUD-11.
  - All payroll reports for any project must be submitted to the contract administrator through the prime contractor. The agency has the responsibility to review certified payrolls; compare payrolls to Employee Interviews (HUD-11); if applicable collect Department of Labor Apprenticeship Certificates and send questionnaire (HUD-4730) to workers to verify pay discrepancies, if necessary.
  - For more information about Labor Standards and Enforcement or to download any of the forms referenced, please visit: [https://www.hud.gov/program\\_offices/davis\\_bacon\\_and\\_labor\\_standards](https://www.hud.gov/program_offices/davis_bacon_and_labor_standards)



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