

# **Norfolk Electoral Board**

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## **Minutes of the Electoral Board Meeting, August 26, 2021**

### **Present:**

Michael Khandelwal (Chairman), Atoy Carrington (Vice Chairwoman), H. Michael Ziegenfuss (Secretary), Stephanie Iles (Director of Elections & General Registrar), Rosanna Bencoach (Deputy Director of Elections & Deputy Registrar) and Mr. Hahns Copeland (Candidate for State Delegate).

The Norfolk Electoral Board was called to order on Thursday, August 26th at 2:00 p.m. by Mr. Khandelwal in the 6th floor conference room of City Hall.

### **Approval of Minutes from the July 29, 2021 Electoral Board Meeting:**

Ms. Carrington moved to approve the minutes from the July 29, 2021 meeting. Mr. Ziegenfuss seconded the motion. The Board unanimously approved the minutes from the meeting.

### **Discussion of November 2, 2021 General & Special Elections: Preparations, Candidate Input & Voter Satellite Offices**

Mr. Copeland addressed the Board about concerns regarding locations of voter satellite offices. The Board reviewed criteria in selecting voter satellite offices to include accessibility, parking, and preference to city-owned buildings. The Board explained there was no time to make changes before the November 2021 election due to City Council ordinance approval and preclearance requirements.

Ms. Iles advised of upcoming training classes for Officers of Election. Mr. Khandelwal expressed a desire to assist during training. The other members plan to attend some of the classes.

### **Finance Report**

Ms. Iles updated the board on the status of Candidate Campaign Finance Reports due July 15, 2021. Three (3) candidates reported late and one (1) failed to file.

**Such other business as may come before the Electoral Board:**

The next meeting of the Norfolk Electoral Board was set for Monday, September 27, 2021 at 2:00 p.m.

Mr. Ziegenfuss moved to adjourn the meeting which was seconded by Ms. Carrington. The meeting was adjourned at 3:39 p.m. by unanimous vote of the Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "H. Michael Ziegenfuss".

Henry Michael Ziegenfuss, Secretary  
August 26, 2021