

Minutes
Norfolk Electoral Board
July 5, 2018

The Norfolk Electoral Board met at 8:30 a.m. on July 5, 2018. The meeting was attended by Chairwoman, Barbara Klear; Vice Chairman, Michael Khandelwal; Secretary, H. Michael Ziegenfuss; Stephanie Iles, General Registrar; and Moira Carlson, Deputy Registrar.

The Board meeting was called to order by the Chairwoman at 8:30 a.m. Order of business before the Board:

1. **Approval of minutes from June 12th Electoral Board Meeting & June 13th-14th Canvass:** The minutes from the June 12th -14th meetings were approved.
2. **Post-election Audit status:** The Registrar advised that the Virginia Department of Elections will be conducting a post-election audit of the Fairfax City June Primary Elections. Once the audit has been completed and reviewed, the Virginia Department of Elections will review lessons learned and develop a protocol for larger localities to conduct post-election audits in the future.
3. **Complaint from June 12th Primary Election:** The Registrar reviewed a complaint from a voter regarding outside polls campaign workers during the June 12th Primary Elections. The Board members agreed to contact their respective parties to caution outside campaign workers from aggressive or disruptive behavior towards voters on Election Day.
4. **School Safety Commission:** Letter to General Assembly: The Registrar advised of the July 11th meeting with the House Select Committee on School Safety and the request to approve the proposed legislation from VEBA & VRAV to move the June Primary Elections from the second Tuesday in June to the third Tuesday in June. This would promote school safety as most schools have completed their school calendar session by this timeframe.
5. **GR Performance Review:** It was moved by Vice Chairman Michael Khandelwal and seconded by Chairwoman Barbara Klear to go into closed session pursuant to the Code of Virginia for discussion of the Annual Performance Evaluation. The motion carried unanimously. After the closed session ended, the Secretary read the affirmation that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed. It was moved by Vice Chairman Michael Khandelwal and seconded by Chairwoman Barbara Klear to affirm adherence to the Act. The motion carried unanimously.
6. **Such other business as may come before the Electoral Board:** The Registrar advised of the survey request from the Annual Training conducted by the Virginia State Board & Virginia Department of Elections.

The meeting adjourned at 11:02 a.m.

Respectfully submitted,

H. Michael Ziegenfuss
H. Michael Ziegenfuss, Secretary