

Minutes  
Norfolk Electoral Board  
August 3, 2017

The August 3, 2017 meeting of the Norfolk Electoral Board was convened at 3:30 PM by Chairman Mike Ziegenfuss at the Elections Office. Along with Chairman Ziegenfuss, the meeting was attended by Vice Chair Michael Khandelwal, Secretary Barbara Klear, General Registrar Stephanie Iles, and Deputy Registrar Moira Carlson.

It was moved by Michael Khandelwal and seconded by Barbara Klear to approve the minutes of the June 13-16, 2017 and the June 26, 2017 meetings. The motion was approved unanimously.

**Campaign Finance Update:** The Registrar informed the Board that two campaign finance reports had not been filed on time. This is an automatic \$100 fine. Kenneth C. Alexander has paid his fine and Nicole Sanders has not. If the fine is not paid, the matter will be referred to the Commonwealth's Attorney.

**Discussion Regarding Voting Equipment and Poll Books:** The Electoral Board discussed the Pollbook and voting equipment presented through ES&S/Print-Elect, Hart Intercivic, and KnowInk. Additional questions or concerns regarding equipment and services will be forwarded to the vendors for response.

The Board will be meeting with Deputy City Manager Mike Goldsmith on August 9th to review the purchase of new voting equipment and Pollbooks, the impending State 2020 deadline to convert to paper ballots, the current age of our equipment, and other information. Norfolk does not want to be in the position of having the State suddenly decertify our equipment as it did with the WinVote equipment.

**Salaries:** The Board is interested in discussing with City Council salary increases for the General Registrar and her staff, as well as, the Chief Officers of Election, Assistant Chiefs and Officers of Election. In addition, a new separate grade of Pollbook Officer would be presented. The pay for our Officers of Election is significantly less than area jurisdictions. The General Registrar will develop a cost estimate.

The Board decided to meet on August 9, 2017 at 3:00 p.m. to further discuss new voting machines and Pollbooks.

The meeting was adjourned at 5:30 PM.

Respectfully Submitted:



Barbara H. Klear

August 3, 2017

Barbara H. Klear, Secretary