

Minutes
Norfolk Electoral Board
June 13-16, 2017

The June 13, 2017 meeting of the Norfolk Electoral Board was convened at 5:25 AM by Chairman Mike Ziegenfuss in the Voting Equipment Warehouse. The meeting was also attended by Vice Chair Michael Khandelwal and Secretary Barbara Klear.

Business:

1. Approval of Officers of Election:

It was moved by Vice Chair Khandelwal and seconded by Secretary Klear that the list of officers of election be approved. The motion carried.

With no further business for June 13, the meeting recessed at 5:40 AM until the convening of the canvas on June 14, 2017 to allow the Board to prepare to visit the polling places.

The Board came out of recess to convene the canvass of the June 13, 2017 Primary Election at 10:15 AM on June 14, 2017. Chairman Mike Ziegenfuss convened the canvass in the Conference Room of the Clerk of the Circuit Court. The canvass was also attended by Vice Chair Michael Khandelwal, Secretary Barbara Klear, and General Registrar Stephanie Iles.

Business:

1. Directive to staff to prepare the documents for the canvass:

It was moved by Vice Chair Khandelwal and seconded by Secretary Klear that the Elections Office staff prepare the necessary documents for the canvass to begin. The motion carried.

2. Directive to Staff to Research Provisional Ballots:

It was moved by Vice Chair Khandelwal and seconded by Secretary Klear that the Elections Office staff research the provisional ballots. The motion carried.

3. At 10:25 AM, it was moved by Vice Chair Khandelwal and seconded by Secretary Klear that the Board recess until the document needed for the canvass could be delivered. The motion carried.

4. At 11:15 AM, Chairman Ziegenfuss ended the recess and convened the Board to commence the canvass.

5. At 12:15 PM, it was moved by Vice Chair Khandelwal and seconded by Secretary Klear that the Board recess for lunch.

6. At 1:45 PM, Chairman Ziegenfuss ended the recess and convened the Board to continue the canvass.

7. It was moved by Vice Chair Khandelwal and seconded by Secretary Klear to recess for the day and to convene at 10:00 AM on Thursday, June 15, 2017

With no further business, the canvass was recessed at 3:40 PM until Thursday, June 15, 2017 at 10:00 AM.

The Board came out of recess to convene the canvass of the June 13, 2017 Primary Election at 10:10 AM on June 15, 2017. Chairman Mike Ziegenfuss convened the canvass in the Conference Room of the Clerk of the Circuit Court. The canvass was also attended by Vice Chair Michael Khandelwal, Secretary Barbara Klear, and General Registrar Stephanie Iles.

Business:

1. The Board continued with the canvass.
2. At 12:05 PM, it was moved by Vice Chair Khandelwal and seconded by Secretary Klear that the Board recess for lunch.
3. At 1:20 PM, Chairman Ziegenfuss ended the recess and convened the Board to continue the canvass.
4. It was moved by Vice Chair Khandelwal and seconded by Secretary Klear to recess for the day and to convene at 10:00 AM on Friday, June 16, 2017 in the Office of Elections.

The Board came out of recess to convene the canvass of the June 13, 2017 Primary Election at 10:05 AM on June 16, 2017. Chairman Mike Ziegenfuss convened the canvass in the Office of Elections. The canvass was also attended by Vice Chair Michael Khandelwal, Secretary Barbara Klear, and General Registrar Stephanie Iles.

Business:

1. Reviewed provisional ballots:
 - a. It was moved by Vice Chair Khandelwal and seconded by Chair Mike Ziegenfuss to deny 22 provisional ballots as recommended by the Registrar: 1) Four voters in the wrong precinct, 2) Six voters in the wrong locality, 3) Six voters not registered, 4) Six voters lacking a photo ID. The motion carried.
 - b. It was moved by Vice Chair Khandelwal and seconded by Chair Mike Ziegenfuss to accept four provisional ballots as recommended by the Registrar. The motion carried.
2. The Board discussed the issue with the Chief at Sherwood Precinct who was late in arriving. (Arriving after the polls were nearly completed in setup.) The Chief indicated that she had left her cell phone at her father's and did not wake up on time.
3. At 11:45 AM, it was moved by Vice Chair Khandelwal and seconded by Secretary Klear that the Board recess for lunch.
4. At 1:25 PM, when notified by the Registrar that the abstracts of votes cast had been prepared; Chairman Ziegenfuss ended the recess and convened the Board.
5. The Board signed the Abstracts of Votes cast.

The canvass was adjourned at 3:05 PM, June 16, 2017.

Respectfully Submitted:



Barbara H. Klear, Secretary

June 16, 2017