

Minutes
Norfolk Electoral Board
July 13, 2016

The Norfolk Electoral Board met at 1:30 p.m., July 13, 2016, in the Office of Elections. The meeting was attended by H. Michael Ziegenfuss, Chairman; Barbara Klear, Vice Chairwoman; W. Donald Brown, Secretary; and Stephanie Iles, General Registrar.

1. **Approval of Board Minutes:** The minutes for the meetings held on June 15-16th, 2016 were approved.
2. **Visit to Norfolk Scope to view partition panels:** The Electoral Board and General Registrar viewed partition panels with supporting bases at Norfolk Scope. Measurements will be taken of the clubhouse area of the Ocean View Golf Center for privacy panels to be set up for the November General Election.
3. **Special Election - City Council Ward 1:** The Secretary of the Norfolk Electoral Board and General Registrar attended the Norfolk City Council Informal Session on July 12th to discuss the vacant seat for Member City Council - Ward 1. Norfolk City Council has requested that a Special Election be held on August 23, 2016. The City Attorney's office filed a Writ of Election with Norfolk Circuit Court today for the election to be held on August 23, 2016. The candidate filing deadline will be 5:00 p.m. on Monday, July 18th (5 days of the Writ of Order) per Virginia Election Laws §24.2-507.
4. **Endependence Center visit:** The General Registrar visited the Endependence Law Center on July 11th. Topics of discussion included ADA accessibility, voter registration and absentee voting.
5. **Review of Polling Places:** The Electoral Board may visit some polling places during the Special Election to view layout in preparation for the November General Election. Other buildings will be viewed after the November General Election for possible polling place relocation(s).
6. **Request for Technical Adjustment for Granby Precinct (Congressional District 2):** Granby Precinct is now split Congressionally with twenty-nine (29) registered voters residing in Congressional District 2. The Electoral Board agreed to review and request a resolution from both parties supporting a measure to remove the Congressional split from Granby Precinct. The request for a technical adjustment will then be presented to the General Assembly for review and approval.
7. **Campaign Finance Report:** The General Registrar advised that Jane Bethel has paid the required fine previously assessed. Marcus Calabrese has failed to make any payment as previously scheduled through the Norfolk Commonwealth's Attorney's Office. This matter is currently under review with a court date of September 6th for possible further action.

The meeting adjourned at 3:25 p.m.

Respectfully submitted,

Wendell D. Brown

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Secretary